

**CHAPTER 13
ARTICLE 31
PROCEDURES AND ADMINISTRATION**

DIVISION 31.000 PURPOSE

This Article establishes the procedures for all approvals, administrative reviews, and administrative relief required by this Chapter. The flow charts are for illustrative purposes only.

DIVISION 31.100 APPLICATION REVIEW PROCEDURES

SECTION 31.110 REZONING/MAJOR AND MINOR PLAN REVIEW

WEEKS	STAGE \ STEPS	REZONING	MAJOR PLAN w/o Rezoning	MINOR PLAN w/o Rezoning
PRE-APPLICATION \ EXPLORATORY				
1	Exploratory Sketch Submission	Y	Y	Y
2	Exploratory Sketch Conference	Y	Y	Optional
3-4	Department Review Report	Y	Y	Y
REZONING \ PRELIMINARY PLAN				
1	Rezoning\ Preliminary Plan Submission	Y	Y	Optional
3	Dept. Notifies TAC agency	Y	Y	Optional
7	TAC Review	Y	Y	Optional
9	Dept. Report	Y	Y	Optional
12	Ordinance Introduction	Y	N	N
14	Dept./Planning Board Hearing	Y	Y	Optional
18	PB Business Meeting/Recommendation	Y	N	Optional
20	County Council Hearing\ Decision	Y	N	N
24	County Council Decision Deadline	Y	N	N
RECORD PLAN				
1	Record Plan Submission	Y	Y	Y
3	Department Review Approval	Y	Y	Y
4	Rezoning \ Minor Plan Recordation	Y	N	Y
8	Major Plan CC. Consent	N	Y	N
9	Major Plan Recordation	N	Y	N

* Week numbers are intended for guidance only.

(Y-required, N-not required)